**How to Export DICOM Files from Anatomage**

1. Create a new folder on the Desktop   
   On the desktop, Right click once “New” > “Folder” and Name the folder with the patient’s Name.
2. Open the scan in Anatomage
3. Once scan is open, go to File > Save As
4. Choose 'Multi-file DICOM with .dcm extension' and click OK
5. Select the folder on the Desktop that was created with the patient's name on it as the location to save the scan
6. Once the scan has finished saving, minimize or close Anatomage and compress the folder with the patient's name on it into a .zip file  
   (right-click the folder, go to Send to, and choose Compressed (zipped) folder
7. The .zip file will be created on the Desktop (the icon will likely look like a folder with a zipper on it). Upload that file to the patient's case to O-RAD.